Minutes for

Library Board of Trustees

Regular Meeting – July 23rd, 2024

Main Library Room.

1. Call to Order
	1. 5:00 pm
2. Roll Call
	1. Jenny, Raylene, Ruth (absent), Julie, Alice, Abbie, Dan (minutes).
3. Approval of Agenda (Motion to Approve)
	1. Raylene 1st. Jenny 2nd. All in Favor
4. Approval of Minutes (Motion to Approve)
	1. Raylene 1st. Jenny 2nd. All in Favor
5. Public Comment
	1. No public present.
6. Review Bills and Budget
	1. Passed during meeting. No questions.
7. Directors Report

A. Youth Services – Programs are being well attended each week. We are very grateful to all who volunteered their time and vehicles this past weekend for our first “Touch a Truck Day!” At least 100 kids and lots of trucks!

B. Summer Reading Program – Numbers update: 119 total sign ups.

C. Adult Services – Susie Finkbeiner visited the library on Monday and spoke with patrons about her latest book. After the program, patrons were able to walk around in the library for our ‘Book Tasting’ (with cookies).

D. Teen Services – There were 19 teens in attendance for our geode smashing program.

E. Library Materials – Kristy recently bought stamps and mailed letters to everyone who has overdue books out on their account. We have brought in close to $500 worth of items and money combined from this.

F. Book Sale – With our bag of books sale, we have been able to clear so much space, allowing us to put books out that we have had to store due to not having enough room.

1. Old Business
	1. Policy Book.
		1. Approved. Updates to the document still needed.
	2. Service Contracts.
		1. Service contract has not been received yet from Watson. Alice to note this when she sends the monthly update.
	3. Summer Reading updates
		1. Alicia worked two Saturdays so far, and the next week as well. Saturday programs continue.
2. New Business
	1. Township Budget meeting. Tabled. No end of fiscal year report has been made available yet.
	2. Library Proposal.
		1. We are getting the back room, we are looking to turn it into a kids room (maybe half with a split with the police).
		2. The current storage room would like to add a door to access from the inside. Ideally this could be turned into a teen room at some point.
		3. Could the Martin cabinet be moved to a different building? The Allegan county historical center? Township office?
		4. The Friends of the Library canopy was removed from the doorway and thrown across the road. It has since been recovered. New cameras are needed. The two party varication system is not working. Abbie feels a system that records to a hard drive for the library only is a good direction to pursue. Abbie to get an estimate. Dan motioned to approve Abbie quoting a system on a not to exceed $500 limit. Raylene seconded. All in favor.
3. Updates on local meetings.
4. Martin Township, Orangeville, and Watson.
	* 1. Emailed reports to Orangeville.
		2. Emailed reports to Watson.
		3. Martin Township meeting (Glen in attendance). Library room estimate was tabled previously (waiting for Glen in June). Meer brothers estimate was approved to proceed in July. The estimate does not include the ‘extra’ door to the storage room as Abbie requested above in library proposal.
		4. Friends of the Library took a picture at the sign. Taking a little break over the rest of the summer.
5. Next Meeting: August 27th, 2024 @5pm
6. Adjournment (Motion to Adjourn)
7. Raylene 1st. Jenny 2nd. All in Favor. 5:49 pm.